

Performa for Project Proposal

1. Project Title
(In capital letters and the title should be precise with clear identity)
2. (a) Name and Address of Institute/ Organization
(The institute on whose behalf the project is proposed)

(b) Organization Profile including Objectives and Major Activities

(c) Current and Annual Budget

(d) Details of Staff and Qualifications

(e) Proven In-house Experience
3. Name and Address of Project Investigator and Project Co-investigator with Specimen Signatures
(Give details of the department/ laboratory location where the project is proposed to be undertaken. Also give phone/ fax/ e-mail information available at both office and home)
4. Areas of Work
5. Aim (s) & Objective (s)
(The scientific purpose of project)
6. Scope
(The scientific theme of the project and its possible beneficiaries after completion)
7. Background
(The current scientific status of the project at national and international levels. Also, the current technical status at the proposers' department/ laboratory)
8. Detailed Proposal
 - a. Plan of Work
 - b. Project Outputs
 - c. Key Project Risks

- d. Justification for the Project
- e. Project Strategy
- f. Project Beneficiaries
- g. Overall Impact of the Project (Research / Policy/ Advocacy/ Sustainability)
- h. Replicability of the Project
- i. Networks/ Links with Government/ Scientific Institutions/ Universities
- j. Total Period of Project
- k. Periodical Activities
(Weekly, monthly, yearly, etc. as may be applicable)
- l. Finance/ budgetary Provisions

Sr. No.	Nature	1 st Year (Rs.)	2 nd Year (Rs.)	3 rd Year (Rs.)	Total (Rs.)
		Months			
	<u>Capital</u> a. Equipment b. Instruments				
	<u>Revenue</u> a. Chemicals b. Raw Materials				
	<u>Others</u> 9. Administrative 10. Scholarships 11. Contingencies etc.				
	Total				

- m. Involvement of the Third Party, if required, and details of the involvement
- n. Have you proposed same or similar project elsewhere?
Please give details
- o. In case, the Foundation approves a part of the proposed budget, how would you generate the rest of the fund? Please give details.
- p. Other additional information.

Date :

Signature :

Place :